



Bayer have prepared a guide in accordance to the process of **ARGENTINA** customs laws and regulations. The purpose of this document is to support and facilitate the Suppliers / Exporters to be compliant on documents issued to **MONSANTO ARGENTINA S.R.L**

1) Customs and Foreign Trade Terms and Conditions:

If the provisions differ from the BAYER Delivery Conditions the customs and foreign trade terms and conditions shall take precedent. The content of these terms and conditions does not release the supplier from its obligation to comply with, in principle, the respective generally applicable regulations and legal provisions on subjects in the context of deliveries.

2) Main document requirements :

Item	Description	Commercial Invoice	Packing List	BL/AWB/CRT
1	Ship from (complete exporter data including address, Tax ID and contact)	X	X	X
2	Ship to (including address)	X	X	X
3	Sold to (including address & Tax ID)	X	X	
4	Notify Party - Broker (full broker address details)	X	X	X
5	Monsanto Argentina S.R.L. purchase order number and/or reference) for tracking	X	X	X
6	Document Date	X	X	X
7	Document Number	X	X	X
8	Incoterms & Mode of Shipment	X		
9	Payment Terms & Bank Details for payment	X		
10	Clear, complete and detailed description of goods exported	X	X	X
11	Country of Origin	X		X
12	HS code / Tariff Code	X		X
13	Unit of Measure	X	X	
14	Exact quantities per unit & total number of units	X	X	X
15	Net weight per units in kg & final gross weight	X	X	X
16	Batch Number	X	X	X
17	Quantity/volumes and kind of packing (wood cases, drums, pallets, cartons, bags, etc);	X	X	X
18	Unit Price, Total Price & Currency	X		
19	Freight & Insurance values (per incoterms)	X		X
20	Signed Document	X	X	X

3) Mandatory Documents Required:

Mandatory Documents:	Comment
Bill of Lading (Ocean freight)	Original / Scan Original Copies via Email
AWB (Air freight)	Original / Scan Original Copies via Email – Original 2
CRT (Road freight)	Original / Scan Original Copies via Email – Original 3
Commercial Invoice	Originals Digitally signed by Email
Packing List	Copies by Email
Certificate of Analysis - CoA	Informing the production date and expiration date Scan Original Copies via Email
Certificate of Origin (Non-FTA Shipment)	Scan Original Copies via Email
Original Signed Documents	Yes Digital or Manual signatures

4) Conditional Documents Required:

Conditional Documents:	Comment
Fumigated Certificate for wooden pallets	Supplier / internally as a declaration
MSDS/Catalogue (technical writeup)	Yes, Product specific
Dangerous Goods Declaration	Yes, Product specific
Is there an FTA in place?	ACE 18 Mercosur (AR, BR, PY, UY) - ACE 35 Mercosur & CL – ACE 36 Mercosur & BO – ACE 58 Mercosur & PE – ACE 59 Mercosur & Andina (CO, EC, VE) – ACE 72 Mercosur & CO - APFT Mercosur & India
Any Specific Regulation Permit or Licence	Import Permiss . Row Crop and Seed
SISCOMEX	Only applies for Brazil shipments

5) Shipping Requirements:

Goods imported under terms like "goods without commercial value" must NOW show real cargo value;
Document approval (Green Light) is required prior to export taking place
Shipments without greenlight approval are not authorized and out of compliance
As per Argentinian regulation, all original documents must be hand signed in blue ink or signed electronically.
Inform Temperature Control in all Documents
Air Shipment: VERY IMPORTANT: The imported material CANNOT be shipped without Green Light (GL) as a courier to Argentina. It must be shipped as BSO (Broker Select Option) or REGULAR airfreight DIRECTLY to the designed airport.
Any above-mentioned missing information on the invoice, may produce a fine, established at the time in (USD 100,0), which amount cannot be assumed by the consignee
Any above-mentioned missing information on the BL, AWB and/or CRT may produce a fine, established at the time in which amount cannot be assumed by the consignee;
Importer, Consignee and Notify will be informed on Purchase Order
Goods imported under terms like "goods without commercial value" must show real cargo value

6) Key contacts:

Focal Point	Type of Import
Verónica Cisneros (veronica.cisneros@bayer.com)	Raw materials with commercial value (Crop Protection – Z2)
Martín Iglesias (martin.iglesias@bayer.com)	Seeds with commercial value (Row Crops - MEU)
Lisa Azama (lisa.azama@bayer.com)	Crop Protection and Vegetable seeds Samples
Maria de la Paz Romero (mariadelapaz.romero@bayer.com)	Specialized (Indirects SP&E)

For further information or details please contact the key contact above.

7) Other specific documents requirements

Depending on the mode of transport, delivery term and delivery country, the relevant documents accompanying the consignment of goods must be attached in accordance with the current legal provisions in each case. These include:

- **PROFORMA INVOICE:** Some countries use Proforma to request an import license before shipment. Remember in the future you will have to send the Commercial Invoice.
- **COMMERCIAL INVOICE:** The Commercial Invoice is the official document accepted by different Customs around the world. For countries in the Latam region, this document is mandatory, and it is the responsibility of the Exporter to issue it in the quality that the Importer needs.
- **PACKING LIST:** In the Packing List it is important to have the weights highlighted, as well as the number of boxes, pallets and packages. This information must match the information on the bill of lading.
- **Import License:** Please fill out the attached form “Import Permit Form” and follow the instructions on the form to send it.
- **Fumigated Pallet Certificate:** mandatory ISPM 15 (The document is required, and each pallet must show a fumigation stamp).
- **Certificate of Origin :** Some countries that participate in International Agreements (FTA) can use benefits such as the Certificate of Origin (which will allow the Importer to have a reduction or exemption from payment of taxes on importation). Therefore, it is important to send the document in time if requested by the Import team.
- **Bill of Lading (B/L) :** master’s receipt (unless agreed otherwise with the supplier in the purchase contract, it is compulsory that this is made available by the supplier for deliveries. BAYER must be notified of any delays in issuing these documents immediately)

- **SeaWayBill (B/L)** : the consignment note for all goods from overseas must be made available by the supplier or his nominated agents, unless a B/L has been agreed between BAYER and the supplier.
- **AirWayBill (AWB)** : Air consignment notes (only required for air freight shipments).

8) Additional Notes :

- **Incorrect Information in the Documentation:** It is the responsibility of the Exporter to ensure that the information are correct and true. In cases of divergent information, the documentation must be corrected in time so that the Importer does not suffer penalties (fine, blocks in Customs, and others). If the supplier refuses to correct it, the Importer will have the right for not to accept the cargo and return the goods. All costs will be the responsibility of the supplier / exporter.
- **Please check the commercial conditions of the Purchase Order:** the correct conditions, Incoterms, quantities, product, description, Customer consignee.

9) Security in Supply Chain :

The LatAm Region and other economics blocks has introduced a series of measures to boost security standards in the cross-border movement of goods. More rapid, targeted checks aim to guarantee protection of the internal market and the international supply chain. The creation of an Authorized Economic Operator (AEO) is one of the changes that was required in response to more stringent security requirements in the cross-border movement of goods. As an AEO holder, BAYER is obliged to guarantee end-to-end security of international supply chains to prevent access to goods by unauthorized parties and the misuse and risks resulting therefrom. We assume that our suppliers are either certified as AEO themselves or have taken and documented suitable security measures to guarantee the supply chain is secure. Our suppliers are obligated to provide evidence of security in the supply chain upon request. In particular, we refer to the national and supranational requirements for screening business partners and personnel through the relevant “sanction lists / terrorism blacklists”

Many companies currently are participating in security programs, either the AEO or the CTPAT (United States only). It is important for the AEO company inform the T.I.N number (Trader Identification Number) to inform in the Proforma Invoice and Commercial Invoice.