



DEAR  
SUPPLY CENTER

**REF.: SHIPPING INSTRUCTIONS TO BAYER SA**

**Company Name:** Bayer SA  
**RUC (Tax ID):** 126-347-3293 D.V. 50  
**Address Line 1:** Ave. Domingo Diaz, Complejo Global Business  
Terminal, Torre A, Piso #5, Panama City  
Panama

**TYPE:** SAMPLES

Please consider the following guidelines for next shipments to Panama:

**Item Topic**

**Details**

- 1. Pre-Alert:** Please give advance notice all shipments for Bayer SA  
Please to include our invoice number into the subject of the mail.

Example:

Shipment PRE-ALERT // INVOICE 813A137312// MUESTRA ALKA GASTRIC// AWB 4221641830

- 2. The documents:** Document transport – Commercial Invoice – Photos of the product - MSDS

**SCM Foreign Trade & Customs:**

veruska.reyes@bayer.com  
kevin.quesada@bayer.com  
import.pahub@bayer.com  
prodriguez@cainco.com

**Hub Panama:**

import.pahub@bayer.com  
prodriguez@cainco.com

**Customs Broker:**

operador1@aduanadavis.com



**3. Details Of Booking:** Please you must indicate the booking details before the dispatch.  
Example:

**A. AIR Shipment**

Shipment PRE-ALERT // INVOICE 813A137312// MUESTRA ALKA GASTRIC// AWB 4221641830

Issuing Carrier's Agent Name: Avianca

AWB: 4221641830

ETS: 22.02.2020

ETA: 23.02.2020 // 06.55p.m.

The copy AWB should be sent to: Email

**SCM Foreign Trade & Customs Compliance:** veruska.reyes@bayer.com  
kevin.quesada@bayer.com

**4. Consignee:**

**Document of the International Transport**

**A. Consignee AWB:**

Bayer SA  
126-347-3293 D.V. 50  
Ave. Domingo Diaz, Complejo Global Business  
Terminal, Torre A, Piso #5, Panama City  
Panama

Contact: Veruska Reyes  
Email: veruska.reyes@bayer.com

**Notify: AWB**

Contact: Veruska Reyes  
Email: veruska.reyes@bayer.com  
import.pahub@bayer.com



**5. Green Light transport document:** We must validate and confirm the following data in order to give you the green light:

- ✓ Consignee
- ✓ Complete description of Goods
- ✓ Our purchase order
- ✓ Commercial Invoice
- ✓ Registry of the product in F&D
- ✓ Photos of the product and quotation IEA
- ✓ MSDS Sheet

**6. Invoicing Address:**

Bayer S.A.  
Ave. Domingo Diaz Complejo Global Business  
Terminal Torre A, Piso #5  
Panama City Panama  
Tax ID: R.U.C. 126-347-3293 D.V. 50

**7. Delivery Address / Consignee:**

Bayer S.A.  
Ave. Domingo Diaz Complejo Global Business Terminal  
Torre A, Piso #5 Panama City Panama  
Tax ID: R.U.C 126-347-3293 D.V. 50

**8. Airport to destination:**

Arrival airport: Tocumen / Panama

A handwritten signature in blue ink, appearing to read "Veruska Reyes".

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**Veruska Reyes**

**SCM Foreign Trade & Customs  
Coordinator Panama and El Salvador**

A handwritten signature in blue ink, appearing to read "Kevin Quesada".

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**Kevin Quesada**

**SCM Foreign Trade and Customs  
Manager Central America & Caribbean**