

EXTERNAL



Event Speaker/Presentation Request Form

To request a Bayer leader for a speaking engagement or other event, please provide the information requested below and send to yourquestions@bayer.com. The completed form will be reviewed by our team for scheduling and planning purposes. You will receive an acknowledgement of your request shortly.

Name of speaker requested		
Alternate speakers		
Other invited speakers		
Contact details (<i>name, email, telephone, mobile</i>)		
Date and time of event		
Location		
Type of event (<i>e.g. conference, symposium, trade show, external stakeholder, other (please specify)</i>)		
Approximate number of attendees		
Description of attendees (<i>e.g. customers, researchers, politicians</i>)		
Media Presence	Yes (<i>please list</i>) _____	No
Event to be recorded	Yes	No
Objective/Key Message to Deliver (<i>list 3 key takeaways</i>)		
Speaking Opportunity	Keynote Panel	Other (<i>please specify</i>) _____
Expected Length		
Presentation	With slides	No slides
Link to event website		

- Please attach meeting materials if available (i.e., draft agenda, objectives, invite/attendee list, publicity materials)